

**TOWN OF SOUTH BETHANY  
TOWN COUNCIL REGULAR MEETING MINUTES  
DECEMBER 11, 2020**

**This meeting was conducted electronically pursuant to Governor Carney's State of  
Emergency declaration, effective March 13, 2020, as amended.**

**Meeting Called to Order**

Mayor Saxton called the December 11, 2020, Town Council Regular Meeting to order at 10 a.m.

**Attendance**

Mayor Tim Saxton and Councilmembers Sue Callaway, Derek Abbott, Randy Bartholomew, Dick Oliver, and Frank Weisgerber; Town Manager Maureen Hartman; Chief Jason Lovins; and Administrative Assistant Pam Smith. Councilmember Carol Stevenson had an excused absence. Total virtual attendees - 13.

**Presentation of Proclamation**

Mayor Saxton read a proclamation in honor of Administrative Assistant Pamela Smith who is retiring from the Town of South Bethany after 15 years of service. Councilmembers thanked Pam for her years of service to them, as well as the Town. Pam recognized and thanked past and present elected officials, town managers, and staff, as well as town residents.

**Motion to Move Agenda Item**

Motion by Councilman Abbott, seconded by Councilman Oliver, to move agenda item 6, Resolution 8-20 before Adoption of Minutes. Motion carried 6-0.

**Resolution 8-20, Recognizing Rebecca and Richard Mais**

Councilman Oliver read Resolution 8-20 in recognition of Rebecca and Richard Mais and their contribution to the Town with McCabe's Gourmet Market. Motion by Councilwoman Callaway, seconded by Councilman Oliver to adopt Resolution 8-20. Motion carried 6-0. All councilmembers thanked the Mais family for their faithful dedication to the Town and wished them well.

**Adoption of Minutes**

Motion by Councilman Abbott, seconded by Councilman Bartholomew, to accept the November 13, 2020, meeting minutes. Motion carried 6-0.

**Bid No. 21-01, Trash, Recycling, & Yard Waste**

Motion by Councilman Abbott, seconded by Councilman Bartholomew, to award Bid No. 21-01, a five-year contract, to BFI Waste Services, LLC/Republic Services of Delmar in the amount of \$1,736,788.00. Motion carried 6-0. Mayor Saxton commented that Republic provided a very fair bid to the Town.

**Discussion of Repairs to Town Bulkheads**

Town Manager Hartman advised Council that the Deputy Code Enforcement Officer found three bulkheads in disrepair during recent inspections. Town Manager Hartman stated that the bulkheads in violation are located at New Castle, Sussex, and West 11<sup>th</sup>. J&J Bulkheading provided estimates, but Ms. Hartman indicated that we are awaiting another estimate from Merritt Marine as well. Code Enforcement Officer Joe Hinks assisted with questions regarding the repairs and plantings at the

bulkheads. Mayor Saxton recommended placing this item on the Feb agenda for further discussion and possible vote on making the repairs.

**Resolution 7-20, Proposed Amendments to Town Charters C-5, C-6, and C-7**

Resolution 7-20 represents the revisions to Town Charters C-5, C-6, and C-7. The Resolution will be forwarded to Senator Gerald Hocker and Representative Ron Gray to present to Legislation.

Motion by Councilwoman Callaway, seconded by Councilman Abbott, to adopt Resolution 7-20 regarding changes in Town Charters C-5, C-6, and C-7. Motion carried 6-0. Mayor Saxton stated that an election administrative procedures document will be written by Town staff, then reviewed by Council at the February meeting.

**Leadership Reports – Reports Posted Online**

The Mayor and Town Manager had no additions to their reports.

Treasurer's report was tabled and will be provided at the December 17 workshop.

**Committee and Commission Reports – Reports Posted Online**

Budget and Finance, Canal Water Quality Communications and Public Relations and FEMA Ad Hoc had no additions.

Charter and Code – Councilman Abbott stated that they will be discussing the animal ordinance and a bike parking ordinance at the workshop on December 17.

Community Enhancement – Councilwoman Callaway stated that they have an agenda item for the workshop on December 17.

Planning Commission – Councilman Oliver indicated that they are working on the Comprehensive Plan five-year review.

**Public Comment**

There was no public comment.

**Adjournment**

Motion by Councilman Abbott, seconded by Councilman Oliver, to adjourn the December 11, 2020, Town Council Regular Meeting at 10:44 a.m. Motion carried 6-0.